



The Trade Remedies Authority (TRA) plays an important and rewarding role. We'll be responsible for keeping trade free and fair ensuring that UK business competes on a level playing field after the UK leaves the European Union. Stepping in to investigate complaints of unfair trade, we'll provide essential protection for UK industry, and in turn for the nation's prosperity.

For you, it's an unprecedented career opportunity. Play your part for the UK, make your mark in a new organisation.

A UK approach to trade remedies

Trade remedies protect economies from unfair trading practices – like dumping, subsidies and unexpected surges in imports. These measures usually take the form of import duties and have until now been imposed by the European Commission. The Government is creating a new arm's-length body, the TRA, to handle investigations on behalf of UK businesses after the nation leaves the EU and recommend new remedies to the Secretary of State for International Trade.

Reporting directly to the Head of Investigations, you will take charge of a team as it assesses complaints and undertakes investigations. The team will oversee cases from start to finish and, if the evidence is irrefutable, you'll deliver detailed reports to the Head of Investigations outlining what remedies should be applied by the UK.

This role is also about rigorous quality assurance to ensure that all decisions are backed up by the evidence available to the TRA. We will look to you to own investigations, instil best practice and ensure everyone has the skills and resources to be effective and efficient.

A chance to support UK trade

This role has a broad remit; one that will evolve over time. You will attend overseas site visits and build relationships with businesses around the world, as well as with internal Legal, Policy, Analysis, Appeals and Corporate Services teams.

A strong background in law, accounting, auditing, economics, business, engineering, sciences, international trade or commercial investigation is required.

As a leader, you will showcase your skills in inspiring, motivating and guiding others in your team and beyond. With brilliant drafting skills, complex project management prowess and coolness under pressure, you will play a valuable role in the UK's future.

This role reports to the Head of Investigations and has line management responsibility for Investigators and Junior Investigators.

Role Purpose

In this high profile and fast-moving role, you will be responsible for ensuring the Investigation team has conducted thorough investigations into allegations of anti-dumping and subsidy, which underpin the TRA's evidence-based recommendations on trade remedies measures.

The Investigations team will undertake a range of activities including reviewing accounting information and assessing evidence from traders to produce a report and recommend measures.

A Lead Investigator is responsible for managing a case from start to finish, including arranging site visits both in the UK and overseas. A Lead Investigator manages investigations and reviews, understanding the key deliverables, timing and relevant policies. They ensure specialists are consulted, where appropriate, during investigations. They are accountable for developing the final deliverables associated with the investigation and presenting the final determinations to the relevant party to time and quality. A Lead Investigator undertakes quality assurances of the work of the investigation teams and provides sign off where indicated. They provide effective challenge and scrutiny, specified within the Unit's governance to counter any bias and provide independent review of the work undertaken by other Lead Investigators.

Lead Investigators will develop key partnerships with other teams such as Legal, Analyst and Policy. You will also have the opportunity to shape your role as the organisation grows.

A Lead Investigator will...

- Oversee and coordinate the case management of investigations and reviews; contribute to the delivery of project and departmental objectives, prioritising work streams and staff resources;
- Work towards meeting strategic objectives and providing guidance;
- Support ongoing staff training and contribute to development and progression;
- Work closely with the Policy, Analyst and Legal teams to ensure appropriate resource is available to conduct quality investigations;
- Take responsibility for the conduct of investigations and be accountable to the Head of Investigations;
- Line manage, support and mentor staff to deliver high quality results, identifying appropriate career development opportunities;
- Manage team work streams and build capability within the investigations team, setting clear priorities and direction;
- Undertake quality checks of work conducted by investigations teams and report any concerns regarding bias or influence, where necessary taking appropriate action to ensure further bias or influence can be avoided;
- Promote and proactively share best practice across the organisation.

As a key member of the leadership team, you will be expected to play an active role in the on-going corporate management and development of the organisation. We expect all our senior leaders to be:

- Inspiring – about our work and its future
- Confident – in our engagement with others
- Empowering – to allow our teams to deliver

<https://www.gov.uk/government/publications/civil-service-leadership-statement/civil-service-leadership-statement>

Travel

As part of the remit, the post holder may be required on occasion to travel both domestically and internationally for activities such as engaging with colleagues in other Departments, collaborating with other teams within the TRA, attending international conferences, conducting analysis of investigations and consulting with stakeholders and partners.

Your Experience:

A strong leader, calm under pressure, you can inspire, motivate and guide others. You'll understand the political, economic and commercial context of operating in the international trade sector.

As a minimum, you will:

- Have demonstrable project management skills
- Be able to draw conclusive recommendations from quantitative and qualitative data
Be able to develop robust analysis on the particular facts and circumstances of a case within the context of UK legislation and policy and be able to defend it against scrutiny

You'll have a degree or equivalent, as well as significant practical post-qualification work experience in one of the following:

- Law
- Accounting
- Audit
- Economics
- Business
- Engineering
- International trade
- Commercial investigations

It's desirable if you have experience/knowledge of:

- Trade remedies
- Trade policy

- International trade laws
- The WTO dispute settlement system

Personal Attributes & Skills

The successful candidate must:

- Have demonstrable project management skills
- Be able to draw conclusive recommendations from quantitative and qualitative data
- Be able to develop robust analysis on the particular facts and circumstances of a case within the context of UK legislation and policy and be able to defend it against scrutiny

In particular, we are looking for:

- The ability to communicate advice effectively both in writing and orally.
- The ability to think strategically and creatively, see issues in their wider context and advise accordingly
- Reliable judgement and appreciation of risk
- Sound analysis to produce timely and fit for purpose advice
- Experience of line management and/or workstream leadership.

Staff Transfer

The TRA will be established by the Government's Trade Bill, which is currently being considered by Parliament. For the TRA to be legally established, parliamentary approval of the Trade Bill is required, as is standard. In anticipation of receiving this, the successful candidate will initially be engaged by DIT. Following parliamentary approval, the intention is that the successful candidate will transfer to the TRA as a permanent member of staff and, at this point, their role in DIT will end. For existing Civil Servants on loan, a new loan agreement between their home department and the TRA will be agreed and will replace the initial loan agreement with DIT.