



The Trade Remedies Authority (TRA) plays an important and rewarding role. We'll be responsible for keeping trade free and fair ensuring that UK business competes on a level playing field after the UK leaves the European Union. Stepping in to investigate complaints of unfair trade, we'll provide essential protection for UK industry, and in turn for the nation's prosperity.

For you, it's an unprecedented career opportunity. Play your part for the UK, make your mark in a new organisation.

### **A UK approach to trade remedies**

Trade remedies protect economies from unfair trading practices – like dumping and subsidies – and unexpected surges in imports. These measures usually take the form of import duties and have until now been imposed by the European Commission. The Government is creating an arm's-length body, the TRA, to handle investigations on behalf of the UK and recommend new remedies to the Secretary of State for International Trade.

You will be one of our most authoritative voices on anti-dumping and subsidy legislation. Day-to-day, this means overseeing and coordinating the legal aspects of unfair trading cases. In particular, your expertise will be invaluable when it comes to handling dispute settlements and appeals, and monitoring compliance.

You will also manage a team of TRA Legal Advisors. They will look to you for the skills and resources to deliver quality assurance that instils confidence in UK businesses that they are operating on a level global trading field.

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### **A high-profile role**

A degree-educated or equivalent Lawyer, you'll have some impressive PQE. Your in-depth knowledge of international trade law, the WTO dispute settlement system or your experience of advising in high-profile public or commercial circles will help you shape our approach.

There may be opportunity to travel, both nationally and internationally. As well as inspiring your own team, you will build relationships with our Policy, Investigations and Corporate Services teams. It is important that you are both an inspirational leader and an influential personality, adept at bringing out the best in those around you.

This role reports to the General Counsel and has line management responsibility for a team of Legal Advisors (Grade 7).

### **Role Purpose**

As Head of Legal Services in this high profile and fast-moving role, you will bring expertise in anti-dumping and subsidy legislation and proceedings, which will underpin the TRA's evidence-based recommendations on trade remedy measures.

You will develop key partnerships with other teams such as Policy and Investigations as well as corporate services such as HR, Finance, Commercial and Digital. You will also have the opportunity to shape your role as the organisation grows.

**The Head of Legal Services will...**

- Oversee and coordinate case management of the legal aspect of dispute cases and investigations; contribute to the delivery of project and departmental objectives, prioritising work streams and staff resources;
- Define the strategic objectives of the Legal Team and motivate the specialist lawyers and support staff to meet these, setting direction and providing guidance. Support ongoing staff training and contribute to development and progression;
- Work closely with the Head of Appeals and Head of Investigations to ensure consistency in procedures and legal advice given in relation to dispute settlements and appeals;
- Take responsibility for ensuring that timely, high quality and robust legal advice is provided to investigation and project teams on trade dispute cases, ensuring that a strategy and risk-management approach is incorporated;
- Take responsibility for the conduct of appeal cases and be accountable to the TRA CEO and non-executive Board for the decisions made in the management and associated litigation costs;
- Monitor the compliance with, and impact of, implemented measures, including undertaking reviews and, where necessary, suspending, varying or revoking the measures;
- Line manage, support and mentor TRA legal advisors working across the range of trade remedies cases and projects. Ensure effective allocation of legal work and resources to deliver high-quality results and appropriate career development opportunities;
- Manage the performance of the lawyers within the team and provide quality assurance and approval for their cases and legal work;
- Promote and proactively share legal best practice across the organisation.

As a key member of the leadership team, you will be expected to play an active role in the on-going corporate management and development of the organisation, including building and maintaining relationships with key stakeholders.

We expect all our senior leaders to be:

- **Inspiring** – about their work and its future
- **Confident** – in their engagement with others

- **Empowering** – to allow their teams to deliver

<https://www.gov.uk/government/publications/civil-service-leadership-statement/civil-service-leadership-statement>

### **Travel**

As part of the remit, the post holder may be required on occasion to travel both domestically and internationally for activities such as engaging with colleagues in other Departments, attending international conferences, conducting verification visits, and consulting with stakeholders and partners.

### **Requirements**

You're an inspirational and influential leader, which will help you bring the best out of those around you.

**It is essential that you can provide evidence and examples for each of the following selection criteria in your application and/or at interview:**

- Degree educated (2:1 or above), or evidence of an equivalent high level academic or professional achievement.
- Fully qualified lawyer entitled to practise in the UK or willingness to sit and pass the QLTT on appointment.
- Significant knowledge of and practical post-qualification experience in one or more of the following areas: international trade, UK and EU competition or consumer law, regulatory law or State aid casework, together with knowledge and appreciation of applicable public law.
- Experience building relationships with your own team and other departments, you'll be an inspirational leader and mentor.

### **Desirable knowledge and experience**

- An in-depth knowledge of trade remedies in the WTO and/or EU context and the WTO dispute settlement system; and/or
- Experience of advising in high-profile public or commercial circles

### ***Personal Attributes and Skills***

The successful candidate must also be able to demonstrate the following:

- Excellent communication skills, experience of dealing with senior internal and external stakeholders and experience of leading legal teams - ideally to work with Investigative and/or multi-disciplinary teams effectively.
- Significant experience in leadership, managing, coaching and motivating staff including managing performance, development and overseeing delivery of work.
- The ability to think strategically and creatively, see legal issues in their wider context and advise accordingly
- Reliable legal judgement and appreciation of legal risk
- Sound analysis using high quality legal research to produce timely and fit for purpose advice
- An understanding of the role of lawyers in Government
- Experience in leading large teams

### **Staff transfer**

The TRA will be established by the Government's Trade Bill, which is currently being considered by Parliament. For the TRA to be legally established, parliamentary approval of the Trade Bill is required, as is standard. In anticipation of receiving this, the successful candidate will initially be engaged by DIT. Following parliamentary approval, the intention is that the successful candidate will transfer to the TRA as a permanent member of staff and, at this point, their role in DIT will end. For existing Civil Servants on loan, a new loan agreement between their home department and the TRA will be agreed and will replace the initial loan agreement with DIT.